

ASAC Meeting Notes  
Friday, December 3, 2004

In attendance: Bob Banks, Sherri Henry, Dan Liechty, Jane Miller, Joan Smith, Elaine Williams, Lynne Zelenski

Absent: Jeane Boynton, Dorcia Chaison, Tom Emling, Gina Engler, Liz Friedman, Craig Gunn, John Melcher, Gretchen Sanford, Donna Zischke

We discussed the Professional Development Support Program. Jane and Sherri provided information regarding program usage, results of the survey, and shared a draft of the letter to go to the Provost requesting program continuation. We did not have quorum so no action could be taken. Jane and Sherri will be revising the letter based upon our discussion and additional data that they will collect from Donna and Dawn Hecker in Human Resources. The revised letter will be posted on Angel for discussion. Based upon this virtual discussion, a final draft will be developed and brought to the ASAC for a vote at our next meeting scheduled for Friday, January 21<sup>st</sup>.

Lynne reported that Craig Gunn attended the CIC meeting on behalf of ASAC. Once we hear from Craig we will need to make a decision about whether or not we continue to participate in this group. Several past participants have reported that academic specialists at MSU are not the right participants in this CIC group. Participants from other schools seem more akin to our AP and APSA staff.

Provost Search Committee has had one meeting so far and is scheduled again to meet on 12/14/04. A position posting has been distributed. Lynne will be able to share information about the process with us but not information about the candidates.

Next Meeting: Friday, January 21, 2005 at 1:30pm. Location TBA (need to check with Donna on space availability)