

Minutes of ASAC
December 15, 2006

Present: P. Strong, C. Reimann, M. Duck, B. Brown, M. Urban-Lurain, J. Boynton, L. Zelenski, J. Miller, G. Engler, R. Banks, F. Bigelow

- I. ASAC Spring meetings are scheduled on Fridays from 1:30pm – 3:00pm for the following dates: January 27, February 24, March 24, April 28.
- II. Craig Gunn has resigned from the ASAC committee. An appointment will be made for CG's position. Donna will review past applicants of ASAC.
- III. Update of the Professional Development Committee:
The specialist survey on professional development needs will be sent out once it has been reviewed by the Deb DeZure. Any suggestions to the form will be sent to Jeanne.
- IV. Update of the SOS Committee:
The survey regarding research activities and issues was sent out to 52 research specialists. There were 16-18 respondents.
- V. The Committee and the Provost received from Dr. Banks a copy of the "Specialist Functions" by College.
- VI. Provost Wilcox- had an open forum/discussion w/ASAC Committee. Provost is familiar with "specialist" position from his past positions. Brief discussion on role of ASAC @ U and issues of concerns, the group shared with him the strides made by ASAC: professional development grant, benefits for fixed term, salary recommendation etc...
- VII. Dave Byelich – Office of Planning and Budget, reported on state and institutional finances, benefit and health care and salary information. ASAC need to prepare a salary, benefit recommendation to be submitted to the Provost by late February.
Renee Rivard of HR and Dave Byelich to speak to committee again about the Budget and health care on January 27.