

Minutes of ASAC
October 27, 2005

Present: R. Banks, F. Bigelow, J. Boynton, C. Gunn, J. Miller, C. Reimann, G. Sanford, P. Strong, M. Urban-Lurain, L. Zelenski, D. Zischke

- I. Report of SOS working groups:
 - a. Review & discussion of ASAC Bylaws and proposed changes:
 1. Sec.: 2.1 Current representation of ASAC configuration is accurate. Representation on the committee of each specialist area is reviewed every 6 years (covered under sec. 2.4, will be reviewed in 2007). Balance and diversity of Specialist is also achieved through the Appointment process.
 2. Clarification: "ASAC elections are to be concluded by April 1st." This has a bearing on Sec. 4.1 that stipulates approximate date of last group meeting where new officers will be voted on for the upcoming year.
 3. To add and clarify to Sec. 4: There shall be a chair and a vice chair. Chair and vice chair are to be elected.
 4. To Create new Sec. 4.3.2: Responsibilities of Vice chair: To assist chair and help in above duty.
 - b. Bylaws will be revised to reflect proposed changes. New copy will be sent for group review. A vote will be taken at next meeting in November. A quorum is needed to take a vote (8 members).
 - c. 2 names were submitted for the subcommittee that will study academic governance issue of fixed term faculty: J. Miller & C. Gunn.
 - d. Discussion on "State of the University Budget" with David will be scheduled soon by Elaine. To help in discussion of budget, salary, raise, etc..
 - e. Discussion on the Service Award area was postponed. Waiting for the result of the Assessment that will be conducted and administered by the PDC.
- II. Professional Development Committee Working Group:
 - a. Orientation for new specialist (January 2005 – now: 71) is scheduled and will occur on November 3. 27 specialists have RSVP and include various areas. Schedule of program was also distributed for upcoming orientation. Most of the speakers have been assigned.
 - b. The Needs Assessment will be revised and looked at by PDC after the Orientation.
- III. Dr. R. Banks reminded the committee that the Board has accepted the plan for a new Residential College. Enrollment to begin in Fall 2007 in Snyder Phillips. Programs have a strong international and Tech focus. Also encouraged ASAC members to look at the new plan unveiled by Pres. Simon "Boldness by Design". A pdf copy can be found under the academic governance site.
- IV. ASAC will meet the new Provost during our December Meeting: Thursday, Dec. 15, 2005. Lynne will keep in contact with him and give him additional info about ASAC

and the Specialist group. He will also receive a list of the “issues/topics” to be addresses by ASAC this year.